



Tempo School
Parent Advisory Council Meeting Minutes
January 17, 2011

Members Present: Mrs. Romney, Ms. Harman, Mrs. Kelly, Mrs. Reid, Mrs. Sandha, Mrs. Wirzba

Regrets: Dr. Mitchell

Absent: Mrs. Toor

1. **Welcome**

- Meeting called to order at 12:15 p.m. Mrs. Romney

2. **Financial Report**

- Income for this period was due to the doughnut day. Mrs. Reid
- Expenses were related book fair, meeting expenses, Christmas decoration and a replacement cheque for J.F. Specialties for ticket printing for the family dance.
- **MOTION: SECRETARY/TREASURER TO OBTAIN DEBIT CARD FOR ONLINE BANK STATEMENT RETRIEVAL BY MRS. ROMNEY. SECONDED BY MRS. SANDHA. ALL IN FAVOUR. PASSED.**

3. **Old Business**

- **School Pictures** Mrs. Wirzba
 - SMART photo timing, quality, poses, and photographers were not acceptable. Mrs. Wirzba drafted a letter to SMART addressing concerns from PAC and will give to Mrs. Webber to send to SMART.
- **Website** All
 - If Tempo wants an interactive website for marketing purposes then Tempo needs to hire someone or have a volunteer position.
 - No responses were received regarding the survey in the newsletter.
 - Bring forward to next meeting.
- **Equipment Purchases** Mrs. Romney
 - List of long break items has been forwarded to Ms. Harman. PAC agreed to reimburse purchases of supplies up to \$500. Nothing has been purchased to date.
 - Lecterns invoice is to be reissued in correct name. Mrs. Sandha to follow up.
- **Upcoming PAC Events** Mrs. Romney
 - **Grade Two Tiles** - Need to order 40 tiles from Crankpots. Mrs. Kelly to organize with Crankpots and to inventory what Tempo receives and what is returned to Crankpots.
 - **Drama Club** – April 15th at Stanley Milner Theatre. There are

three plays scheduled this year. PAC has not received reimbursement for the Drama Club registrations that went to Tempo School. Mr. Blouin to meet with Mrs. Romney to discuss ticket pricing.

- **Sports Day** – K-6 is scheduled for May 27th and 7-12 is scheduled for June 10th. Mrs. Romney to obtain quote from Riverbend M&M on burgers and if no response received by January 30th then Mrs. Romney to order from Oliver Square M&M.
- **Soccer Camp** – Dr. Kassam to coordinate.
- **Upper School Dance** – PAC is waiting for the invoice from the DJ for payment.
- **Volunteer Tea** – Bring forward to the next meeting.
- **Donut Day** – Anila Joy to investigate providing milk for March donut day.
- **PAC 2011/2012 Volunteer Recruitment Strategy**
 - Position summaries were received from Mrs. Reid, Mrs. Wirzba and Mrs. Sandha. Please bring suggestions of people who may be interested in volunteering.
 - Bring forward to next meeting.

5. **Parent Representative Summaries – Lower School**

- Good response to drama club.

Mrs. Kelly

6. **Parent Representative Summaries – Middle School**

- Nothing to report.

Absent

7. **Parent Representative Summaries - Upper School**

- Upper school dance went really well and the students were very grateful to PAC for the DJ.

Mrs. Sandha

8. **Adjournment**

- Meeting adjourned at 1:35 p.m.

Mrs. Romney